



PPD News

Physical Plant Department

Greek Life students volunteer to beautify UNM during Greek Week

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UNM's Fraternity and Sorority communities will team up with the Physical Plant Department (PPD) on Saturday, February 20th as part of Greek Week to perform landscape enhancement projects and campus beautification, as well as process collected recyclable materials.

“UNM's fraternities and sororities do a lot of community service projects on their own, but working with PPD gives them an opportunity to come together as a Greek community to collectively make an impact in our city,” says Greg Golden, Student Activities Advisor for Greek Life.

This is the first time students in the Greek community will volunteer to work on the University campus as part of Greek Week. Golden came up with the idea because “the students spend so much time on the campus that it just makes sense to give back to UNM.”

Students will paint benches and crosswalks, clean out landscape planters, install mulch in planters and around trees, clean up an empty UNM-owned parking lot, perform graffiti removal, and sort bottles and cans for UNM Recycling.

200 Greek Life students are expected to participate in the campus community service day at UNM, as well as hundreds of others who will volunteer at off-campus sites across the city, including the Albuquerque Biological Park.



Located north of the College of Education building, Greek Life students will install mulch to improve the look of this area. Photo credit: Rachel Stone

Larry Schuster named Permanent Associate Director of Utilities

Larry Schuster was appointed the position of associate director of Utilities for the Physical Plant Department (PPD) effective February 1, 2016.

Schuster has been an employee of the University since 1976 and has been assigned to many different positions over the decades. He is a mechanical engineer who specializes in utilities operations, and was an essential component in beginning UNM's energy conservation program in 1979. Over the years, Schuster has been involved in major utilities renovations, strategic planning, and teaching at the University of New Mexico.



Schuster's knowledge of UNM and its utilities operations is unsurpassed, and he will be an important addition to the leadership of PPD. Schuster had been in the role of interim associate director of Utilities since October 1, 2014. Congratulations, Larry!

2015 Work Order Review

TMA is the database that PPD uses to track all work orders created for preventative maintenance and corrective maintenance across the UNM campus. This system tracks labor hours, equipment, personnel, contractor activity and warranties, labor productivity, and the frequency of repairs.

It was reported that 62,193 work orders were created in 2015. This works out to approximately 170 work orders created each and every day of 2015! 49% of the work orders were preventative maintenance while the remaining 51% were corrective.

All 62,000 work orders are processed in PPD's Work Control center. This team is vital for the daily operations of the department and contribute greatly to the high level of customer service provided to the campus. We couldn't do it without you, Work Control – thank you!

Rocky Mountain APPA members get Special Pricing for EFP and CEFP Credentialing

APPA, Leadership in Educational Facilities, has established two programs for the professional development of its membership: the Educational Facilities Professionals (EFP) and Certified Educational Facilities Professional (CEFP). The EFP is a certificate program designed for the newer facilities professional in mind, and the CEFP is a credential program for experienced facilities professionals. In addition, both the prep course and the exam are conducted completely online!

APPA has recently made changes to the pricing model of the EFP and CEFP to make these affordable for just about any institution and individual within RMA. The new pricing for the EFP and CEFP has been reduced to \$450 and \$550, respectively. The RMA Board is also offering a reimbursement of \$150 for each of the EFP and CEFP units purchased from APPA. This brings your total cost to \$300 for the EFP and \$400 for the CEFP!

The registration process is simple:

1. First, you should determine which credential best fits your level of experience. Click <http://credentialing.appa.org/>, and scroll down until you find a box titled "Qualify" and click "Learn More." This will take you to a brief questionnaire to determine if you should be take the CEFP or EFP training.
2. After you have determined which credential is best suited to you, click on this link <https://credentialing.appa.org//purchaseoptions.cfm>, and it will bring you to the APPA's "Purchase Options" for either the EFP or CEFP.
2. Click on "APPA Regions" to find the coupon code for RMA members, then close this window by clicking the "X" on the top, right hand corner.
3. Select either the CEFP prep and exam checkbox, or the EFP prep and exam checkbox. **Don't be alarmed at the price on that page. They do not reflect APPA's special pricing for the RMA.
4. Click on "checkout." It will bring you to another page to log in with your APPA user ID and password (if you do not have this handy, it can easily be received through APPA).
5. Once you enter the user ID and password, it brings you to a page where you would register yourself and then click on the "save registrant info" at the bottom. It brings you to another page to enter the RMA coupon code. The coupon codes are RMAEFP and RMACEFP. This will bring you to the final webpage which will reflect the correct price shown for either the EFP or the CEFP.

Like the college diploma, or other licenses, the certificate or credential belong to the individual, not the institution. The certificate and credential speak volumes about you without you having to say a thing. Step out of the crowd and apply for either the EFP or CEFP today!

For more information, please visit <http://credentialing.appa.org/>



Kudos

Hello,

The custodial crew at the Business Center is awesome and wonderful!! I am the building coordinator, and the staff has always gone above and beyond the call of duty. They have often dropped what they are doing in order to help employees in the building with any problems they have. The custodial staff has also come to me many times to let me know about any concerns they have with the building. Overall they do a magnificent job in the Business Center. They take immense pride in their work and it shows. Please let Lola, Margarita, and Brandon know that they are truly appreciated by all of us.

Thank you,
Ford Nelson
UNM Controller's Office

Mel:

Eric, with the HSC Custodial Night Crew, found a lap top in IDTC, Building 289, Classroom 1610 on January 25, 2016. He made sure to lock it in a safe place and notify me of its location so that the owner could reclaim it. I wanted to commend Eric for his honesty and going beyond his duties to secure lost property. We appreciate Eric and the rest of the night crew for their hard work and honesty.

Virginia Benavides

Dear Mr. Tovar;

I just wanted to express our profound gratitude for the thorough job your staff has done in cleaning up after the construction in our building.

Everyone has been extremely responsive to requests for shampooing carpets and cleaning offices. This has allowed us to move people back into their spaces much quicker (and happier) after the construction was completed in each area.

Maria has done an exceptional job at ensuring that her staff knows when and where to clean and has made sure that it is done on time. The staff has been wonderful in providing supplies like towels and bags when requested. They are currently working on doing a deep cleaning of our third floor. We will be requesting the next floor as this is completed, until the building is done. The work is quite professional, and the areas look wonderful. We know that they are doing this work in addition to their regular duties, and we very much appreciate it. We are also quite aware that the construction dust and debris has added to the general workload. They have been doing an outstanding job in keeping the building clean even with the construction.

Your department's efforts and support has made the transition back into the laboratories and offices that much better.

Again we thank you and your staff,

Karen Ann Smith
Director, NMR Facility

FAFSA Workshops



<http://elcentro.unm.edu/>





**THE UNIVERSITY of
NEW MEXICO**

Join us
February 20th, 2016, 12 to 4 pm
or
February 27th, 2016, 10 am to 2 pm

**El Centro de la Raza
1153 Mesa Vista Hall
University of New Mexico**

For more information contact Armando at
abustam1@unm.edu or (505)277-5020

**PAPER (FOR DACA OR UNDOCUMENTED STUDENTS) AND
ONLINE APPLICATIONS CAN BE COMPLETED AT THESE WORKSHOPS**

- * Bring in completed Tax Forms for 2015 and W-2 for you and your parent(s)/guardian(s)
- * Please make sure your parent/guardian sign the FAFSA before turning it in

You can also make appointments with one of our Student Programs Specialist by calling 277-5020

Availability:
Monday 8:00 am—6:30 pm
Tuesday, Wednesday, & Friday 8:00am—5:00pm
Thursday 8:00 am—8:00 pm

<https://www.facebook.com/ElCentroUNM/>
<https://twitter.com/elcentrounm>
<https://www.youtube.com/elcentrounm>



2016 Financial Fitness Forum

PPD employees are encouraged to attend sessions that interest them for the 2016 Financial Fitness Forum on either March 1st or March 2nd. There will be a wide variety of financial topics being covered over the two days. A detailed schedule will be sent to UNM employees sometime this month. Supervisors must approve all employees' attendance to this forum.

Upcoming Events

- UNM Spirit Competition March 5, 2016
- Daylight Savings March 13, 2016
- UNM Spring Break March 14-18, 2016
- STEM Science Fair March 14-18, 2016
- APS Spring Break March 28-April 1, 2016
- Fiestas April 16, 2016
- Sustainability Fair April 21, 2016

Are you financially savvy?
Want to improve your saving & investing?
Hoping retirement will be fun?
SAVE THE DATE!
“2016 FINANCIAL FITNESS FORUM (f3)”
(Today, Tomorrow, and Beyond....)

A workshop-style forum sponsored by UNM Human Resources Division to help UNM employees make smarter money moves, improve overall financial wellness, and be better prepared for retirement when that day comes.

Financial services providers of UNM's 403(b) and 457(b) voluntary retirement plans will be on site for two days presenting information on the following topics:

- Budgeting and Debt Management
- Balancing Saving and Paying Off Debt
- Investing 101
- Investing 201
- Gen Y and Millennials Focus
- Smart Money Moves in Your 20's and 30's
- Smart Money Moves in your 40s, 50s, and Beyond
- My Retirement Plan at Work
- Your 403(b) vs 457(b) Retirement Plan Options
- Navigating the Retirement Manager Portal
- Mid-Career Retirement Plan Check-up
- Financial Planning
- Financial Planning for Baby Boomers
- Understanding Life and Disability Income Insurance
- Women and Investing
- Planning with Pride: Estate Planning for LGBT
- Tax Strategies
- Get Retirement Ready
- Accumulation Planning
- Distribution Planning
- Estate Planning
- Estates, Wills, Trusts, and Legacy

Mark your calendar! A detailed schedule will be emailed to UNM employees in February.

Tuesday, March 1, 2016

8:00 am – 5:00 pm

Student Union Building (SUB) Lower Plaza
Atrium and SUB Level 3 Conference Rooms

Wednesday, March 2, 2016

9:00 am – 6:00 pm

Domenici West Atrium and Domenici
West/North Conference Rooms

If you have questions regarding this event, contact HR Benefits at 505-277-6947.

May The Wealth Be With You!



THE PHYSICAL PLANT DEPARTMENT'S MISSION IS TO CONSISTENTLY DELIVER EFFECTIVE PROGRAMS AND EFFICIENT FACILITY SERVICES BASED ON SUSTAINABLE AND COLLABORATIVE OUTCOMES ALIGNED WITH THE UNIVERSITY OF NEW MEXICO'S CORE MISSION.

THE PHYSICAL PLANT DEPARTMENT'S VISION IS THAT OUR COMMUNITY, STATE, AND NATIONAL PEERS WILL RECOGNIZE THE UNIVERSITY OF NEW MEXICO'S PHYSICAL PLANT DEPARTMENT AS A LEADER IN CAMPUS SUSTAINABILITY AND FACILITIES STEWARDSHIP.

The University of New Mexico

Physical Plant Department

MSC07 4200

1 University of New Mexico

Albuquerque, NM 87131-0001

Phone: 505-277-2421

www.iss.unm.edu/ppd/



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