



# PPD News

## Physical Plant Department

November 18-December 8, 2016

### Gerald W. May award given to PPD Custodian

#### Inside this issue:

- |                                   |          |  |
|-----------------------------------|----------|--|
| <b>PPD All Stars</b>              | <b>2</b> | Congratulations to Manuel Martinez, custodian in Main Campus Custodial Services, at the Physical Plant Department (PPD). He is the latest PPD staff member to be honored with the Gerald W. May Outstanding Staff Award selected by The University President, Robert G. Frank. Martinez primarily works in the Art Building, and has been an employee of PPD for over three years. |
| <b>UNM Promotion- al Video</b>    | <b>2</b> | The Staff Council would like to cordially invite the campus community to join President Frank and Staff Council Representatives to a ceremony honoring this year's recipients on Friday, December 9, 2016, from 3:00 - 4:30 p.m. in the SUB, Ballroom C.   |
| <b>ASM Construc- tion</b>         | <b>3</b> | The Staff Council would also like to extend a personal invitation to all past recipients of the Gerald W. May Outstanding Staff Award to be our special guest at the ceremony honoring this year's recipients. Let us celebrate as we add five more names to the perpetual plaque that hangs in Scholes Hall! This year's celebration will be extra special                        |
| <b>PPD Holiday Family</b>         | <b>3</b> | as we commemorate 25 years of recognizing staff (1991 - 2016).   |
| <b>Holiday Orna- ment</b>         | <b>4</b> | Previous PPD staff who have been honored with this award are:<br>1991: Rudy Dominguez, Charlie Gallegos<br>1996: Eppie Jaramillo<br>1998: Robert Harper<br>2000: Jerry Pilkinton<br>2002: Carole Vollbrecht<br>2004: Lorraine Gutierrez<br>2005: Linda McCormick, Joel Straquadine<br>2007: Mark Manzutto<br>2011: Dean Jojola<br>2013: Erika Alas                                 |
| <b>Fire Drill/Notary Services</b> | <b>4</b> |  |
| <b>Kudos</b>                      | <b>5</b> |  |
| <b>Green Holiday</b>              | <b>5</b> |  |
| <b>EOHS</b>                       | <b>6</b> | <b>PPD Holiday Potluck</b>   |



*Manuel Martinez, the latest PPD employee to receive the Gerald W. May Outstanding Staff Award. Photo credit: Maria Pacheco*

Mark your calendars! It's getting close to that time of year when PPD gets together to celebrate the holiday season. We spend the entire year working hard to take care of our campus and its community. We accomplish a lot throughout the year, so closing 2016 with a celebration is a great way to acknowledge our accomplishments and the co-workers, family, and friends who support all that we do.

The PPD annual holiday potluck has been scheduled for December 21<sup>st</sup> from 11:30am - 1:00pm. It will be held at the UNM Continuing Education Building. Bring your favorite holiday dish to share, spend time with friends, and make some new ones. We hope you will join us.

All interested staff who would like to attend the potluck are being asked to bring a dish. Please sign up with Mary Ann Montoya at 277-2425 or [mannmont@unm.edu](mailto:mannmont@unm.edu).



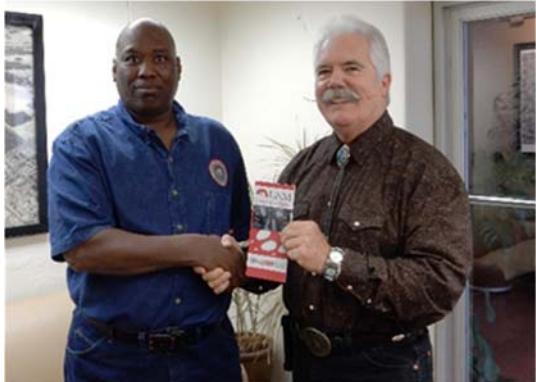
## PPD All Star Awards

The Physical Plant Department's (PPD) "All Star" staff recognition award was developed to recognize employees for being exceptional and to show appreciation for the excellent staff here at PPD. Winners will receive a \$20 LoboCa\$h card to use at various locations on campus.

Here are the PPD All Stars from the month of November:



*From left to right: David Simpson, Augustine Aragon, Michael Saunders, Dr. Gary Smith. Photo credit: Giovanna Archuleta*



*From left to right: Earl Ransom, Dr. Gary Smith. Photo credit: Rachel Stone*

Congratulations to Michael Saunders, HVAC Tech 2, with PPD Area 1!! Saunders was nominated by several colleagues, and Richard Van Damme says:

*We nominated Mike Saunders for the following reasons: He has a good attitude at work and toward his colleagues. He exhibits professionalism on the job site as well as back at the shop. He needs no instruction to complete his work load, and he also excels at trouble shooting HVAC systems and is always willing to share his knowledge as well as help other HVAC techs solve any technical problems. Mike is a valued asset to the PPD team.*

Congratulations to Earl Ransom, Lead Custodian, with HSC Custodial Services!! Michael Crocker, supervisor for HSC Custodial Services, nominated Ransom and says:

*Earl Ransom has been with HSC Custodial 10+ years as a Lead Custodian. Upon my return to HSC Custodial, Earl and I talked of making a positive impact. We discussed how supervisors inspect work. Earl felt picked on. We talked of ways to improve his supervisor's perspective of his work. Earl Ransom set a time frame of January 2017 to have made significant improvement. Summers end and the beginning of Fall 2016 semester, I noticed a significant improvement in Earl's performance and the impact in his area of responsibility. I thought this would be a great way to say Thank You!*

## UNM's new promotional video

If you haven't seen the new promotional video released by the University Communications and Marketing (UCAM) office, check it out!!! This promotional video is the result of months of analytical data, creative processes, sporadic and intensive filming schedules. This has been described as a "cinematic representation of what it really means to be a Lobo."

View the video by clicking [here](#) or on the image to the right.



## Major Construction to begin at Anderson School of Management

The construction for the replacement building at the Anderson School of Management (ASM) will begin on December 15<sup>th</sup>, 2016. Fencing will go up on this day, and will be the first visible indication of the work that will occur over the next 14 months. The scheduled completion date for the McKinnon Center for Management is March 2018.

Because of the construction fence, traffic on Las Lomas will be redirected; there will be two-way traffic on what is now the westbound traffic lane (see the map below). The contractor will have the flaggers on-site directing traffic along Las Lomas, and Parking & Transportation Services (PATS) will restripe this section of Las Lomas between Stanford and Yale. Demolition of the west ASM building will begin on December 19<sup>th</sup>. Please avoid the area as much as possible; traffic is expected to be congested.

If you have any questions about parking or transportation issues impacted by this project, please contact PATS at 505-277-1497.



## PPD Holiday Family

It is that time of the year when PPD comes together with their generosity and thoughtfulness to help sponsor a family for the holidays. Our goal this year is to sponsor two or more families by providing gifts of food, clothing, toys, etc.

If you would like to donate, please drop off your monetary donation by December 13<sup>th</sup> to Giovanna in the PPD Front Office, Karen Hobbs or Teresa Natera in PPD Human Resources.

The deadline to nominate a PPD employee in need is Friday, December 9<sup>th</sup>. The basic criteria is the employee must be a regular, full-time employee, did not receive from any UNM donation program in 2016, cannot be on probation, and does not have any disciplinary action(s).

*Thank you & Happy Holidays!!*



## UNM Bookstore unveils 2016 collectible holiday ornament

### by Rachel Whitt

The holiday spirit is dancing through Albuquerque and The University of New Mexico. From the tumbleweed snowman on I-40 to the collectible holiday ornaments in the UNM Bookstore, signs of the season are popping up all around.

UNM's 2016 ornament is the 9th in the collectible series, and commemorates the Maxwell Museum of Anthropology. Artist Jana Forthergill has been designing the decoration since its inception by the UNM Parent Association in 2007. This year it depicts the blue doors of the Anthropology Department and the small Native American orno (oven) outside, framed by green leafy trees and a thin metal outline.

"I based the design of the frame on pueblo pottery designs," she said, stating she tries to match the exterior frame design to a piece of what the main picture represents.

The UNM Parent Association decides what will be on the decoration every year; and starting with just a photograph, Forthergill hand-draws the ornament design, scans the drawing into the computer and digitally colors it. In all, the process from photo to ornament takes about a month and a half to two months.

"I do the drawing, which technically becomes a painting, then I do the frame," Forthergill said. "It's a really fun, creative project."

To read the full article, click [here](#).



## Fire Drill in the Service Building Scheduled

On December 21<sup>st</sup> at approximately 8:45 a.m., Safety & Risk Services (SRS) will conduct a fire drill in the Service Building (204). Everyone who is in the Service Building at this time should evacuate the building when the alarm activates and assemble at their designated areas. Full participation is encouraged. Please communicate this information to your staff and notify them of their appropriate route and designated meeting areas.

## Notary Services

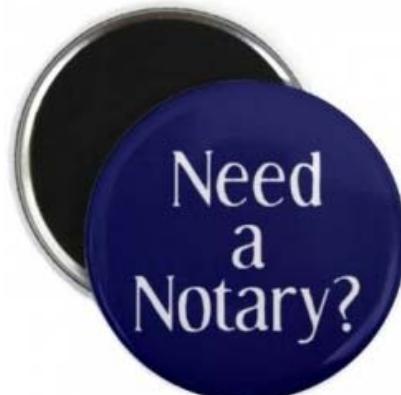
Giovanna Archuleta, the department's primary source of Notary services, will be absent upon the birth of her baby. If you are in need of a notary during her absence, you may contact the following individuals who will be able to assist you. Giovanna anticipates her return March 1<sup>st</sup>, 2017. Until then, please contact:

**Marie Brito**

Location: Business Center – Human Resources

Phone: 277-6947

Nusenda Credit Union also offers notary services.



## Kudos

Pest Management customer survey feedback from TMA:

*Felix [Vallejos] has always responded quickly, done a good job, and updated us when he was done. He is excellent! - Dianne Mulder*

Custodial Services: Good Afternoon,

I wanted to take a moment to thank all of you for your hard work during our accreditation these past weeks. We passed with flying colors and were complimented on how well maintained our building is. We could not have done this without you and your crews. THANK YOU!!!! I wanted to especially thank Maria Suarez and her partner as they went above and beyond to complete the work in a timely manner. Please let me know a good day to buy you and your crew lunch as a small token of our gratitude. Great job!

Sincerely,

Cynthia Guillen  
Supervisor of Administrative Support/Advisor Division of Dental Hygiene

From President Frank's Weekly Perspective: South Lot Lighting Upgrade:

*Those of you who park in South Lot in the evening or early morning for classes, and or athletic events, may have noticed the lot is now brighter. New lighting installations in the parking lot has increased nighttime visibility and energy efficiency. This upgrade supports continued safety improvement measures, as well as our sustainability goals. The project, led by Physical Plant Department Engineering & Energy Services, will reduce energy consumption by about 50 percent.*

*Thank you to students in ASUNM, who took the capital outlay project to the New Mexico legislature to request financial support for this critical endeavor to make our campus safer and greener.*

## Greening your Holiday Season by Mary Clark

Celebrating the holidays is a joyous time, but did you know that from between Thanksgiving and New Year's household waste increases by more than 25%? Food waste, wrapping paper, and packaging add an additional 4 million tons to our landfills.

There are many simple ways to "green" your holidays by reducing, recycling, and reusing. For the UNM community, you can "Love Red and Live Green" this holiday season the following ways (from the U. S. Environmental Protection Agency):

1. The City of Albuquerque accepts Christmas trees in early January, which will be chipped on site and available free to the public to use as mulch while supplies last. Check the City of Albuquerque website at the end of December for drop off dates and locations.
2. Regift—Pass on something useful that you no longer need or use.
3. Consider making cookies, bread or a meal as your gift.
4. Give gifts that require little or no packaging, such as the gift of your time (cooking, babysitting, or gardening), a charitable donation, or tickets to an event.
5. Buy greeting cards and gifts made from recycled content.
6. Use cool wrapping materials. Reuse maps, the Sunday comics, and posters. Wrap gifts without a box. And remember to save ribbons, bows and bags to reuse next year.
7. When traveling during the holidays consider taking public transportation, carpooling with friends or relatives, and combining several errands into one trip.
8. Choose rechargeable batteries for your electronics.



Continued on next page...

## Greening your Holidays continued...

9. Do your shopping with reusable bags.
10. Plan meals carefully so as to avoid waste — store wisely and share leftovers.
11. Donate items kids have outgrown or other household items to a local charity.
12. Use Energy Star energy efficient lighting such as LED outdoor holiday lights, which require 1/50th of the electricity of conventional lights and last 20-30 years. Put lights on a timer or turn them on only when someone's home..
13. Recycle old and defective holiday lights—most Ace Hardware and other stores have a program (<http://www.lamprecycle.org/broken-bulbs/where-to-recycle/>.)
14. Get off mailing catalog mailing lists—call to cancel or go to [www.dmachoice.org](http://www.dmachoice.org) to opt-out online.
15. Save gift wrap and packaging for reuse.
16. Bag Styrofoam peanuts and bring to UNM Recycling, they will donate these to packing/shipping stores.

It takes only a small commitment to protect the environment and just a few changes can make a significant impact. For more information about sustainability at UNM, follow us on Facebook (UNM Office of Sustainability), Twitter (LoboGreen) or Instagram (unmsustainability).

## EOHS Closed During Winter Break

Employee Occupational Health Services (EOHS) will be closed for the UNM winter holiday from Friday, December 23 through Monday, January 2, reopening on Tuesday, January 3, 2017. They will post signs at their office notifying employees to seek care at the UNMH Emergency Room for emergent work-related injuries.

The first week back in January 2017 (January 3-6), EOHS will have walk-in appointments available for work related injuries or employees needing to follow-up after being seen at the ER.

For questions, please call EOHS at 505-272-8043.

 **UNM Staff Council**  
**HAPPY TAILS DRIVE**  
9th Annual

*Thank you for helping homeless pets through your donation drive!*

  
Animal Humane  
NEW MEXICO



**Donations Dates:**  
November 14th - December 15th  
by 3:00pm  
**Contact:** [scouncil@unm.edu](mailto:scouncil@unm.edu)

**Animal Humane New Mexico's 2016 Holiday Wish List:**

**Foster Care**

- Canned kitten food - Fancy Feast pâté-style, poultry-based preferred
- Dog and cat pheromone calming collars (Feliway brand)
- PetAg brand KMR (kitten milk replacer)

**Animal Care**

- Canned grain-free cat and dog food
- Kuranda beds
- Mr. Clean Magic Erasers
- Clorox liquid bleach
- Liquid dish soap

**Clinic**

- 32oz Spray Bottles
- Hydrogen Peroxide
- Potty Pads
- AA Lithium Batteries

**Adoptions**

- New leashes & collars
- Any type of rubber or plastic toy for enrichment

**Pet Food Bank**

- Cat food - any type of dry kibble or wet

**Donation sites:**

- Art Building #84, second floor, main reception area
- Lock Shop (near corner of Lomas & Yale)
- Project ECHO, 1650 University NE, 5th floor
- Business Center, first floor elevator
- Clark Hall, first floor administrative office
- Recycling Yard (across from UNM Automotive), open 7:00am - 3:30pm





MSC07 4200  
1 University of New Mexico  
Albuquerque, NM 87131-0001

Phone: 505-277-2421



[ppd.unm.edu](http://ppd.unm.edu)

**The Physical Plant Department's mission is to consistently deliver effective programs and efficient facility service based on sustainable and collaborative outcome aligned with The University of New Mexico's core mission.**

**The Physical Plant Department's vision is that our community, state, and national peers will recognize The University of New Mexico's Physical Plant Department as a leader in campus sustainability and facilities stewardship.**